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| **Job Title** | BSG Education Deputy Chair/ BSG Education Web Editor |  |
| **Reports to** | BSG Chair, Education Committee (Deputy role); BSG President (Chair role) |  |
| **Other Regular Relationships** | BSG Education Committee members, BSG CEO & Office Team, Chairs of BSG Higher Committees and Sections, BSG Executive |  |
| **Scope** | Honorary appointment for 4 years (note, a slightly shortened term as interviewing in October - Deputy Chair from October 2025 to June 2027, followed by 2 years as Chair from June 2027 to June 2029)Time commitment of approximately 1 PA/week |  |
| **Overall Purpose of the Job** | To lead on Web based Education, other educational matters on behalf of the BSG Executive and co-Chair the Education Committee |  |

The British Society of Gastroenterology (BSG) is looking for an enthusiastic BSG member for the post of Deputy Chair of Education. The post holder will take over as Education Web Editor/Deputy Chair from Dr Roisin Bevan. Dr Bevan is Chair of the BSG Education Committee.  The principal role for the incumbent would be to lead the expansion of the educational offering of the BSG on the BSG web platform. The Deputy Chair will support the Education Chair in delivering the education strategy of the Society. Prior experience in education and training is required with leadership and good team working skills.

This role will become the Education Chair after 2 years.

Interested candidates can contact Dr Roisin Bevan for informal discussions about the role, via president@bsg.org.uk

# KEY OBJECTIVES

* The Education Deputy Chair is responsible for the successful direction and delivery of the BSG Web Education Platform and develop it to become the best platform for all gastroenterology clinicians, trainees, nurses and other allied healthcare professionals.
* The Deputy Chair will support the Chair and deputise on their behalf when required.

# MAIN DUTIES, ROLES AND RESPONSIBILITIES

# To lead the development and expansion of the BSG Education web offering

* To assist Education Chair with the development and execution of the BSG Education Strategy.
* Working with the BSG Head of Marketing and Communications to ensure that BSG online education content is of the highest quality and value for members.
* To expand the present content of web education on the BSG portal with a view to bring in more video and podcast content, expert discussion, endoscopy training videos, journal highlights, research highlights etc.
* To work with, and support the Web Education Online Editor, and the two Web Education Online Associate Editors, to develop, curate and review the online content.

# MAIN DUTIES, ROLES AND RESPONSIBILITIES (continued)

* To work with the different BSG Section Committee Chairs to ensure that regular educational opportunities are offered by each section for inclusion on the web education Platform.
* To support the Secretary/Senior Secretary and the BSG Programme Committee and Education Chair in the successful delivery of the BSG Annual Conferences.
* To co-lead the endorsement of educational events on behalf of the BSG and ensure that policies and procedures relating to the endorsement of events are up to date and adhered to.
* To assist Education Chair in overseeing the awarding of prizes or bursaries relevant to education on behalf of the BSG.

*The BSG believes that equity of opportunity is of fundamental importance for everyone involved in our organisation. We welcome and actively seek to recruit individuals to our activities regardless of race, religion, ethnic origin, disability, age, gender, sexual orientation or working pattern. The BSG aims to encourage diversity of membership in all committees, senior roles and staff.*

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| **Person Specification** | **Essential** | **Desirable** |
| **Clinical/Service Achievements/Experience** | Qualified and practicing Consultant Gastroenterologist/HepatologistSignificant professional experience & a demonstrable commitment to education in gastroenterology / hepatologyBSG Member and evidence of active participation or association with BSGRecent experience in delivery of education in Gastroenterology | Higher level qualification e.g. PhD, MD, Certificate / MSc in Clinical EducationAffiliation with relevant Royal College or regulatory body |
| **Established relationships** | An understanding of BSG Committees and StructuresTrack record of working in Education or TrainingPrevious experience as member of Committee, Council or Section of the BSG | Active in region / local health economySimilar experience of other Societies or National CommitteesSignificant Experience in delivering digital Education |
| **Personal Qualities** | Evidence of Leadership skillsEvidence of Team working & relevant communication and organisational skillsTime, resilience & commitment to undertake the rolesCommitment to BSG values including fairness, equality and diversity | Formal leadership roleGovernance experience either in an NHS role or in the charitable sector. |