



BSG Travel Fellowships – Handbook

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1. Introduction

Background

The British Society of Gastroenterology (BSG) is a professional membership organisation that aims to enhance care in gastroenterology and hepatology in the UK and internationally.

BSG is launching a travelling fellowship programme for members with the aim of providing inspiration, insight and develop new relationships between different gastroenterology and hepatology teams.

Purpose of the Handbook

This handbook outlines all elements of the programme, including eligibility, application process and terms and conditions.

For any questions, please contact project90@bsg.org.uk.

2. Scope of Travel Fellowships

The fellowships are open to all BSG members regardless of clinical background or length of experience. Applicants are currently working in front-line gastroenterology or hepatology and must show support for the application from their line manager.

The visit should focus on learning or sharing in a particular element of practice and applicants must describe the aims of their visit.

BSG will facilitate a visit to another hospital gastroenterology or hepatology department in the UK or at international sites. The centres are pre-agreed by BSG, although suggestions for other centres will be considered.

BSG will provide funding towards travel and accommodation **costs of up to £2,000 per fellow**. Applicants must show anticipated travel and accommodation costs in their application. Visits should typically be 1-2 weeks long.

Successful applicants agree to provide a post-visit written report following a successfully completed fellowship, which will be published on the BSG website.

3. Application Process

Applications are open during three application windows throughout each year and are assessed on merit.

Applicants must complete the online form on the website.

Applications are assessed for completion and eligibility, including:

- Fully completed online application form which will ask for: -
 - Similar experience/placements undertaken

- A description of why you would like to carry out the fellowship including areas of interest, what you hope to learn and how this might support you or your team.
- Curriculum Vitae (short)
- Letter of support from department/line manager
- BSG Membership (min 3 months by time of application)

Applicants should allow at least three months from submission of the application to the expected start of the Travelling Fellowship. Applications will be assessed within six weeks of submission.

4. Shortlisting Criteria

BSG will assess each application fairly and with due regard to equality, diversity and inclusion principles. Priority will be given to candidates with fewer participation experiences in fellowship programmes compared to their competitors.

Selection process: Each application will be assessed by a BSG Panel, including the Project 90 Project Manager, Clinical Lead for Project 90 and the Workstream Lead for Travelling Fellowships. All judges will be asked to declare any conflicts of interest in advance.

Each candidate's application will be anonymised and reviewed by the BSG Panel on the following criteria:

Criteria	Score
How unique the experience will be for the applicant	0-5
Description of desired learning outcomes – are they clear and realistic?	0-10
How does the Fellowship benefit the applicant's local/regional service (the "Ripple Effect")?	0-10
Overall quality of application	0-5

Once selected, fellows are matched with their preferred centres based on their ranking in the review process.

5. Terms and Conditions

- Applicants must be BSG members of at least three months duration
- Applicants must currently work in a gastroenterology or hepatology role within the NHS
- Travelling Fellowships are non-transferable
- Any material changes to the Travelling Fellowship must be notified to BSG
- Applicants must describe the intended learning objectives of the visit

- Successful applicants must complete a post-visit report that will be published on the BSG website and complete a confidential feedback form
- Host centres will be asked for feedback about the Travelling Fellowship
- Funds can only be used to fund travel, visa and accommodation costs
- Funds must be returned if the visit does not take place for any reason
- Unsuccessful applicants cannot re-apply for at least 2 years
- BSG is not liable for the actions, activities and health and safety of the Fellows, the responsibility for which rests with both the Fellow and the hosting hospital.
- Fellow must make their own arrangements for travel, accommodation, visa (as required) and leave of absence.
- Fellows and host centres must agree a mutually suitable time for the fellowship

Privacy Policy

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