

# **LEEDS TEACHING HOSPITAL NHS TRUST**

## **Clinical Fellowship in Hepatology**

### **Job Description**

#### **JOB DETAILS**

**Job Title:** Clinical Fellow  
**Specialty/Department:** Department of Hepatology  
**Location:** Leeds Liver Unit, St James's University Hospital

#### **Introduction: Information about the Department**

We have a fellowship available in our department every year from September for a period of 6 months renewable for a further 6 months.

With a growing need for doctors to understand and be able to manage patients with liver disease, this is an exciting opportunity to train in one of the leading UK Hepatology centres and contribute to the Leeds Liver Unit's international reputation for transplantation.

We are looking for an enthusiastic well-motivated trainee who wants the opportunity to gain experience in the management of liver disease.

The Department of Hepatology forms part of the Leeds Liver Unit and delivers Level 2 and 3 liver disease services across a large population within the North of England, including liver transplantation, acute liver failure and complex Hepatology services, viral hepatitis services and a broad range of Hepatology outpatient services.

The Department is affiliated to the University of Leeds with the MRC funded Centre for Bioinformatics, the Leeds Institute of Data Analysis and the NIHR funded Diagnostic Evaluation Co-operative.

The LTHT Liver Services internet site provides additional information about the Liver Unit and its work.

#### **MEDICAL STAFF IN THE DEPARTMENT**

There are 9 full-time Consultant Hepatologists, 1 part-time Consultant Hepatologist, an Academic Consultant Hepatologist in the University of Leeds and a Specialty Doctor making up the senior team within the department.

In addition we have 4 specialist registrars on deanery accredited training schemes, 3 fellows (clinical/clinical-research) and 2 internal medicine trainees. The trainees all participate in a resident on call rota compliant with the European Working Time Directive and also gain training and experience through outpatient clinics. The

consultants operate a consultant of the week on call system and lead daily ward rounds including at weekends.

There is a formal system for supervision and appraisal.

The Specialist nurse (CNS) teams include the recipient transplant co-ordinators, hepatology CNSs, substance misuse CNSs and viral hepatitis CNSs.

## **KNOWLEDGE, SKILLS AND EXPERIENCE REQUIRED**

### **Qualifications**

Candidates should hold a primary medical qualification). Candidates with an equivalent qualification will be considered. Candidates must hold a full Licence to Practice with the General Medical Council. Candidates should hold a certificate in Advanced Life Support from the UK Resuscitation Council, or an equivalent and be prepared to undertake such training prior to taking up post. Candidates should hold the full MRCP(UK) qualification.

### **Experience**

Candidates should have completed their primary qualification, hold the MRCP(UK) clinical medicine qualification and have experience in Hepatology for a minimum of 12 months. The post would suit a doctor who is post CCT in hepatology or a trainee with some experience in hepatology seeking to gain further Level 3 hepatology experience.

## **DUTIES OF THE POST**

The successful candidate will contribute to the out of hours rota (1 in 7; resident) on the same basis as other trainees in the department, at registrar level responsibility. This is a single tier rota and appropriate experience in medical specialty training is highly desirable.

The successful applicant will contribute to the inpatient service delivering care of Liver Transplant and Hepatology patients. They will contribute to the Liver Unit's medical out of hours rota. There will also be the opportunity to participate in specialty clinics such as viral hepatitis, immune hepatology, primary liver cancer and portal hypertension. The appointee will also contribute to the care of patients in the Intensive Care Unit post liver transplant or because of acute liver failure. The Department is also expanding its Community Hepatology service and the appointee would also contribute to this service.

Other opportunities for learning include a weekly radiology meeting, a weekly pathology case conference, the transplant MDT meeting and a weekly training meeting with a wide variety of topics covered over the year.

## **LEVELS OF RESPONSIBILITY**

The successful candidate will report to a clinical supervisor and the Lead Clinician for the overall running and governance of the department. All consultants deliver clinical training and supervision. The successful candidate is expected to comply with the department's leave guidance and has a responsibility to ensure that patient care comes first.

## **TEACHING AND RESEARCH/STUDY AND TRAINING**

All trainees have an assigned supervisor and undergo regular appraisal.

A monthly governance meeting is held in the Department of Hepatology or the Liver transplant programme, providing a well-structured audit and learning environment. Participation in the hospital's mandatory audit programme and governance meetings is expected.

The successful applicant will have the opportunity to contribute to audit or a clinical project within the department should they wish. Enthusiasm to conduct an audit or clinical research project will be welcomed and encouraged.

All new starters to the Leeds Teaching Hospitals NHS Trust undertake a corporate induction, and there is a well-developed programme of e-learning packages to support education in essential areas such as infection control. The Liver Unit has an intranet site currently holding transplant medicine guidelines and developing as a site for other departmental guidelines. In addition the trust provides a web-based clinical guideline programme and access to Up-to-Date for all members of staff. There is a clinical sciences library based on site.

## **THE LEEDS WAY VALUES**

Our values are part of what make us different from other trusts, so we see this as a strength, as well as a responsibility. They have been developed by our staff and set out what they see as important to how we work. Our five values are:

Patient-centred  
Collaborative  
Fair  
Accountable  
Empowered

All our actions and endeavours will be guided and evaluated through these values

Additionally the following are core values which relate specifically to this post:

The beliefs and attitudes that underpin effective performance within the job role. Emphasis should be on the requirements of the role not the individual when completing this section. Examples might include: quality focus, mistakes are used as a continual learning experience, honesty, integrity etc.

Leeds Teaching Hospitals NHS Trust is part of the West Yorkshire Association of Acute Trusts (WYAAT), a collaborative of the NHS hospital trusts from across West Yorkshire and Harrogate working together to provide the best possible care for our patients.

By bringing together the wide range of skills and expertise across West Yorkshire and Harrogate we are working differently, innovating and driving forward change to deliver the highest quality care. By working for Leeds Teaching Hospitals NHS Trust this is your opportunity to be a part of that change.

WYAAT is the acute sector arm of the West Yorkshire and Harrogate Health and Care Partnership, one of the largest integrated care systems in the country. The Partnership's ambition is for everyone to have the best possible health and wellbeing, and the work of WYAAT, and each individual trust, supports that ambition.

## **CONDITIONS OF SERVICE**

This post is covered by the Hospital Medical and Dental Staff (England and Wales) Terms and Conditions of Service. These documents are available on the Medical Staffing Intranet site.

The post holder is required to be fully registered with the General Medical Council (GMC) and hold a licence to practice.

### Standards of Conduct and Behaviour

You are required to work to the standards set out by the General Medical Council in Good Medical Practice. This includes protecting patients when you believe that a doctor's or other colleague's conduct, performance or health is a threat to them. If, after establishing the facts, it is necessary, you must follow the Trust's procedures in this matter and inform your Clinical Director or Medical Director in the first instance.

Your general conduct at work should comply with the standards set out in the Trust's document on Appraisal, in particular the section on Core Behaviours.

### Training

During the course of your employment, you agree to undergo whatever training the Trust deems necessary. This may include, but is not limited to, induction training, professional development and safe working practices. Funding of such training will be in accordance with the Trust's Staff Development Policy.

### Health & Safety

The Trust has a responsibility to provide a safe working environment for all staff. As an employee/supervisor/manager you are responsible for your own safety and that of others. This will require you to comply with the Trust arrangements for Health & Safety and Risk Management. As a supervisor/manager, you will be responsible for ensuring your team work in a safe manner and are competent to do so.

### Equality & Diversity

The jobholder must comply with all policies and procedures designed to ensure equality of employment and that services are delivered in ways that meet the individual needs of patients and their families. No person whether they are staff, patient or visitor should receive less favourable treatment because of their gender, ethnic origin, age, disability, sexual orientation, religion etc.

The Trust's Equality and Diversity Policy ensures that barriers to employment for disadvantaged groups are identified and removed, and that no person is treated less favourably on the grounds of their race, ethnic group, religion, impairment, age, gender, sexual orientation or mental health status. Reasonable adjustments will be made for disabled applicants and post holders where required.

### Smoking Policy

The Leeds Teaching Hospitals NHS Trust recognises the serious hazards to health caused by smoking and has adopted a strict no smoking policy. Under the terms of our No Smoking Policy, staff, visitors and patients will not be permitted to smoke at any time or in any part of Trust property, whether inside or outside the hospital buildings.

### Rehabilitation of Offenders Act & DBS Disclosure

This position involves access to patients during the normal course of duties and is therefore subject to the Rehabilitation of Offenders Act (Exceptions Order) 1975. As such you must reveal any information which you may have concerning convictions which would otherwise be considered as 'spent'.

An offer of appointment to this post would be subject to the express condition that the Leeds Teaching Hospitals Trust receives a satisfactory Disclosure and Barring Service (DBS, formerly CRB) Disclosure which will check the existence and the content of any criminal record received.

The Trust has the right to withdraw an offer or employment if not satisfied of a candidate's suitability for this position by reason of criminal record or antecedents, especially in cases where no declaration of criminal proceedings has been made on a candidate's application form or DBS Form. The Trust reserves the right to determine this issue at its sole discretion. If you are successful in being short listed for this position you will be asked to complete a criminal disclosure form to be handed to a representative at interview. Furthermore, if appointed to this post you will be asked to complete a 'DBS Disclosure Application Form' which will be submitted to the DBS.

Leeds Teaching Hospitals NHS Trust has a Policy Statement on the Recruitment of Ex-offenders which is available on request.

#### Infection Control

The jobholder must comply at all times with the Leeds Teaching Hospitals NHS Trust Infection Control policies, in particular by practicing Universal Infection Control Precautions. Hand hygiene must be performed before and after contact with patients and their environment.

#### Patient and Public Involvement

The Trust has a statutory duty to involve patients and public in evaluating and planning services. All staff have a responsibility to listen to the views of patients and to contribute to service improvements based on patient feedback.

#### Respect for Patient Confidentiality

The jobholder should respect patient confidentiality at all times and not divulge patient information unless sanctioned by the requirements of the role.