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| **Job Title** | BSG Training Committee Deputy Chair/Chair |  |
| **Reports to** | BSG Chair, Training Committee (Deputy role) and BSG President (Chair role) |  |
| **Other Regular Relationships** | BSG Training Committee members, BSG CEO & Office Team, Chairs of BSG Higher Committees and Sections, BSG Executive. |  |
| **Scope** | Honorary appointment for 4 years (note, a slightly shortened term as interviewing in October - Deputy Chair from October 2025 to June 2027, followed by 2 years as Chair from June 2027 to June 2029)  Time commitment of approximately 1 PA |  |
| **Overall Purpose of the Job** | To lead the training agenda on behalf of the BSG Executive and co-Chair the Training Committee. |  |

*The British Society of Gastroenterology (BSG) Training Committee is a forum for discussion on the training needs of Specialist Registrars in medical gastroenterology.  It aims to coordinate discussion between professional bodies with an interest and make recommendations. As one of the Higher Committees, the Training Committee has a Deputy Chair who will succeed the Chair and ensure continuity of work and delivery of the committee’s strategy. In addition to supporting the Chair to facilitate the National Introduction Day event, within the Training Committee, there is also the opportunity to lead on other projects. One key role of the Deputy Chair is to steer the New Consultants Advisory Group - a subsection of the Training Committee and one that is continuing to grow and develop. In addition, you will be expected to attend meetings for both the BSG and Specialist Advisory Committee in Gastroenterology (SAC) and take an active role within the awarding panels for both the Barbers’ Company Award for Trainee Gastroenterologists and Dame Parveen Kumar Award for Education and Training. The role is an opportunity to develop greater understanding of wider policy relating to training and identify ways to ensure that this is delivered in the most equitable way to all of those pursuing what remains an incredibly exciting specialty.*

# KEY OBJECTIVES

* The Training Committee Deputy Chair/Chair is responsible for the successful direction and delivery of the BSG Training agenda.
* The Training Committee Deputy Chair/Chair is a member of the BSG Executive and, in that role, supports the general direction and development of the BSG.
* The Training Committee Deputy Chair will support the Chair and deputise on their behalf when required.

# MAIN DUTIES, ROLES AND RESPONSIBILITIES

* To support the Training Committee Chair, backed up with support from the BSG Education and Training Support Officer.
* To assist the Training Committee Chair with the development and execution of the BSG Training Strategy.
* Attend other BSG Committees as requested by the President or the Chair of the Training Committee.
* To support effective communication between BSG Training Committee, Workforce Lead and the National Recruitment Lead.
* In the absence of the Chair of the Training Committee, to deputise and attend SAC meetings on behalf of the BSG and ensure effective communication between SAC and Training Committee members, in particular Programme Directors.
* When Chair of the Training Committee, will be an active member of the BSG Executive and lead the overall strategic direction relating to Training.

*The BSG believes that equity of opportunity is of fundamental importance for everyone involved in our organisation. We welcome and actively seek to recruit individuals to our activities regardless of race, religion, ethnic origin, disability, age, gender, sexual orientation or working pattern. The BSG aims to encourage diversity of membership in all committees, senior roles and staff.*

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| **Person Specification** | **Essential** | **Desirable** |
| **Clinical/Service Achievements/Experience** | Qualified and practicing Consultant Gastroenterologist/Hepatologist  Significant professional experience & a demonstrable commitment to gastroenterology/hepatology  BSG Member and evidence of active participation or association with BSG  Recent experience in clinical service delivery | Higher level qualification e.g. PhD, MD, MSc  Affiliation with relevant Royal College or regulatory body  Experience as a Training Programme Director (TPD) or similar role in one of the NHS training authorities or an examining body  Formal leadership role |
| **Established relationships** | An understanding of BSG Committees and Structures  Track record of working in Education or Training  Previous experience as a member of Committee or Council or Section of the BSG | Active in region/local health economy  Similar experience of other Societies or National Committees |
| **Personal Qualities** | Evidence of Leadership skills  Evidence of Team working & relevant communication and organisational skills  Understanding of governance  Time, resilience & commitment to undertake the roles  Commitment to BSG values including fairness, equality and diversity | Governance experience either in an NHS role or in the charitable sector |