
Job Title	President (& President Elect appointment)
Reports to	BSG Board of Trustees and BSG Council
Other Regular Relationships	BSG Chief Executive, BSG Chief Operating Officer, BSG Office Staff, Chairs of BSG Committees/BSG Executive (CSSC, Education, Training, Research, International), membership groups, RCP & Other external bodies
Overall Purpose of the Job	To be the overall leadership figure and external representative for the Society; to chair (as President) the BSG Board of Trustees, BSG Executive Committee and BSG Council.

DESCRIPTION OF THE BSG

- The mission of the British Society of Gastroenterology (BSG) is to support its members to provide the best care and achieve the best outcomes for patients with gastrointestinal and liver diseases.
- The BSG is an organisation focused on the promotion of gastroenterology within the United Kingdom. It has over three thousand members comprising physicians, surgeons, pathologists, radiologists, scientists, nurses, dietitians, and others interested in the field. Founded in 1937 it has grown from a club to be a major force in British medicine, with representation within the British Royal Colleges and health service and Government bodies. Internationally it is represented at World and European level.
- The BSG is a registered Charity, subject to Charity Commission rules and has a governance structure composed of Trustees, an Executive, and an Elected Council representing the membership. The interplay of these groups is to ensure effective implementation and adherence to our mission.

DESCRIPTION / KEY OBJECTIVES

- The role of President-Elect is a two year appointment that allows clear visibility across the BSG's activities and decision-making processes, before commencing a two year term as President. The appointment of the President-Elect is, therefore, the *de facto* appointment to the role of the incoming President of the Society and has a total time commitment of four years.
- The President-Elect is the deputy to the President, is expected to be available to advise the President and to carry out duties on their behalf, as and when requested by the President or the Board of Trustees.
- Operate within the BSG's governance framework, including the *Matters Reserved for the Board, Executive and Council* documents, and ensure decisions are made within delegated authority.

MAIN DUTIES OF THE PRESIDENT OF THE BSG.

- The President carries ultimate responsibility for all activities of the Society.
- Provides leadership for the specialty and its constituent professions in the four nations of the United Kingdom.
- The President is the Chair of the Board of Trustees for the BSG and is responsible for the good governance and running of the Charity and in addition chairs the BSG Executive and the BSG Council.
- The President chairs the Strategy Away Days and is expected to take an interest in the activities of all BSG groups and committees directly, or through a delegated authority.
- The President provides strategic input and long-term vision for the BSG.
- The President has a duty to ensure that the organisation is functional and fit for purpose.
- The President will work closely with, and line manage, the Chief Executive of the BSG, including regular 1:1 meetings with the Chief Executive and Chief Operating Officer.
- Work collaboratively with the Chief Executive to maintain clarity of roles and responsibilities, as set out in the CEO/President Responsibilities Matrix.
- Conducting annual performance reviews and appraisals for BSG Officers (including members of the Executive), ensuring accountability, development and alignment with BSG's strategic objectives.
- The term as President is two years and has significant time commitments.
- The President represents the BSG externally in multiple stakeholder bodies.
- Attend twice yearly meetings of the BMJ-BSG Journals Management Committee (usually June & December).
- Represents the BSG in external fora, including the Council of the Royal College of Physicians (RCP), where the President is an ex-officio member.

MAIN DUTIES OF THE PRESIDENT ELECT.

- To deputise for the President when required to at the request of the President or the Board of Trustees.
- To be a registered Trustee of the BSG with the Charity Commission.
- To be a Director of BSG Ltd.
- As a registered Trustee, the President-Elect is expected to undertake appropriate training for the role and to attend BSG Trustee Board meetings.
- To attend BSG Executive and Council meetings.

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- To attend regular Strategy Away Days.
 - To liaise with the BSG executive and key Committees on all matters of BSG activity.
 - To work closely with the BSG Chief Executive, BSG Chief Operating Officer, BSG Treasurer and BSG office staff on the sound running of the organisation.
 - The President-Elect is ex-officio Chair of the Joint Specialty Committee (JSC) of the RCP (3 meetings per year) and a member of the associated Medical Specialties Board (MSB) (3 meetings per year).
 - The Sections of the BSG will report to the President-Elect on a quarterly basis to ensure that they are working in accordance with the Rules and Regulations of the Society and have sufficient support to carry out their activities.
 - The President-Elect will support the effective functioning of the BSG Sections, including conducting annual performance reviews for Section Chairs and providing feedback to ensure that Section activities remain aligned with the Society's strategic objectives and governance standards.
 - The President-Elect is expected to attend several meetings of Exec, Council, Strategy and other committees (eg Education & Programme) during their term, particularly in the second year in order to become familiar with the workings of the Society prior to taking on the Presidency. This comprises quarterly meetings of each group and the annual general meeting.

OTHER ROLES AND RESPONSIBILITIES OF THE PRESIDENT

- To set the strategic direction and priorities of the BSG.
- To liaise with devolved nation 'sister' societies and represent the views of the UK gastroenterology and hepatology community.
- To meet and maintain good relations with other professional societies involved in the care of patients with Gastrointestinal and Liver disease (eg AUGIS, BASL, BAPEN, ACPGBI).
- To represent the BSG with NHS bodies and Governments.
- To act as a spokesperson for the BSG with media as required.
- Other matters as determined from time to time by BSG Trustees, Council or Executive.
- To uphold the highest standards of professional and personal conduct and to avoid any behaviour that could reasonably be expected to bring the BSG into disrepute, including but not limited to academic or professional misconduct.

GENERAL / ADMIN ELEMENTS

- To report back at regular intervals to BSG Trustees Board, BSG Council and the BSG membership on the activities of the Society.
- To communicate professionally, effectively and accurately on behalf of the BSG, both verbally and in written form with a wide variety of persons.

ELIGIBILITY TO APPLY & PROCESS OF APPLICATION

- The Society values leadership across the full multidisciplinary spectrum of GI and hepatology care. We actively encourage applications from all eligible members, including nurses, allied health professionals, scientists, and other non-medical professionals who meet the criteria.
- Applicants should be members of the BSG for at least ten years, have a track record of involvement with the work of the Society and evidence of a significant contribution to promoting the specialties of Gastroenterology or Hepatology outside the Society, through national commitments or other expert roles.
- The President-elect will be elected through a process overseen by a Nomination Committee drawn from usually two Lay Trustees (one as chair), two Elected Councillors, two Members of the Executive (not the sitting President) and the Chief Executive Officer.

TENURE

- As specified previously, this is a two year appointment as President-Elect followed by a two year appointment as President. Executive Officers are not eligible for re-appointment to the same position at the end of their term.

TIME COMMITMENT

- The time commitment is extensive, particularly as President.
- There will be regular meetings online, in London and elsewhere as part of the duties outlined above.
- Quarterly meetings of Council and Trustees, monthly meeting of the Executive.
It is essential that the President attends these meetings and visits the BSG office on a regular basis; the President-elect is expected to attend at least several of them for familiarity and continuity purposes and may be asked to deputise on singular occasions.

FUNDING/SUPPORT/BENEFITS

- These are un-remunerated posts within the BSG and local arrangements (study or professional leave) should be negotiated at a local level. Reasonable expenses incurred through the role will be reimbursed.

- Training may be provided where appropriate but particularly for the role of Trustee and in Communications.

Person Specification	Essential	Desirable
Professional Achievements/experience	<p>Medically Qualified (MBBS, or MBChB) or professionally qualified in a relevant healthcare or scientific discipline (e.g. Nursing, AHPs, scientists)</p> <p>Consultant level or equivalent senior standing of at least five years within relevant professional discipline</p> <p>At least ten years membership of BSG & in good standing</p> <p>Maintains high standards of personal and professional integrity. Confirmation of good professional standing is required from a Responsible Officer, Medical Director, Nursing Director or equivalent.</p> <p>Candidates must declare that they are not currently under disciplinary investigation. Past issues resolved by the regulator will not ordinarily preclude standing</p> <p>Has a demonstrable record of conduct consistent with the values and reputation of the BSG. Candidates must confirm that they have not engaged in behaviour, misconduct, or actions - including academic or research practices - that could reasonably be expected to bring the BSG or the office of President into disrepute.</p> <p>Familiarity with GMC/GCP good medical practice</p> <p>Evidence of active participation or association with BSG</p> <p>Evidence of a significant contribution to promoting the specialties of Gastroenterology</p>	FRCP or equivalent recognition

	<p>or Hepatology outside the Society, through national commitments or other expert roles</p> <p>Active involvement in clinical service delivery</p> <p>UK-based and able to attend BSG meetings and events in person throughout the term of appointment.</p> <p>Understanding of governance and the distinction between strategic and executive responsibilities.</p>	
Established relationships	<p>Previous experience as member of a Committee or Section of the BSG, or as an Elected Member of Council</p>	<p>Similar experience of other Societies or National Committees would be an advantage</p> <p>Track record in Education/Training or Research including publication, clinical standards or guideline involvement</p>
Personal Qualities Required	<p>Evidence of Leadership skills, demonstrated through a lead or responsible position within an organisation (BSG or external), with accountability for teams, programmes or strategic outcomes</p> <p>Horizon of 3-5 years for matters relevant to the BSG</p> <p>Evidence of Strategic development or implementation</p> <p>Evidence of Team working & relevant communication skills</p> <p>Evidence of ability to delegate</p> <p>Understanding of governance</p> <p>Time, resilience & commitment to undertake the roles</p>	<p>Ability to inspire or empower others</p> <p>Board level or equivalent experience</p> <p>Evidence of skills or examples of change or improvement management</p> <p>Evidence of governance role or experience</p> <p>Knowledge or training in issues of equality & diversity</p>

	Commitment to BSG values including fairness, equality and diversity	
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