

BSG Endoscopy Question Time

"BSG Endoscopy Question Time" is a new initiative from the BSG Endoscopy Committee, an Online discussion forum of endoscopy-related service problems where BSG members may submit questions in advance for expert panel discussion and debate.

Audience participation plays a key role. Here are the rules and guidelines for participation in BSG Endoscopy Question Time:

Before the Forum:

1. Attendance:

Forum discussions will take place bi-monthly in the pilot phase. Anyone undertaking endoscopy-related activity may attend.

2. Question Submission:

Each Endoscopy Question Time will have a dedicated theme. These will be publicised in advance on the BSG website.

- 2.1 Only BSG Members will be entitled to submit questions to the panel, which must be done in advance of the forum. Key dates for question submission window opening and closure will be posted on the BSG website and on social media.
- 2.2 All question setters must confirm their availability to ask their question, in person at the relevant forum meeting.
- 2.3 The BSG Endoscopy Committee will select the most relevant and engaging questions to be asked during the forum and questions will be selected to ensure a balanced mix of ideas and service-related queries relating to attendees from different backgrounds.
- 2.4 Questions should relate to service delivery and clinical policies ONLY. Clinical questions related to individual patients will not be considered, and no patient identifiable information should be disclosed.

Examples

- ✓ Does every hospital need a 24-hour GI bleed rota?
- ✓ How should we train endoscopic therapy for GI bleed?
- ✗ How do I deploy a stent for variceal bleeding?
- ✗ How should I manage patient X with the following symptoms...?

Should your question be selected for discussion, you will be advised at least 48 hours in advance and asked to confirm your availability to attend the meeting to ask your question and engage in the subsequent discussion.

During the Forum:

1. All attendees will be muted at the start of the Forum meeting.
2. The Forum will be recorded.
3. **Asking Questions:**
If your question is chosen, you will be asked to read it out when prompted by the Panel Chair.
4. **Engagement:**
The audience can be asked for reactions eg. raising their hands, to show agreement or disagreement.
5. **Sharing:** Panel discussion and sharing of expertise may include sharing of useful documents, business cases or protocols where appropriate.

General Conduct:

- **Respectful Conduct:**
Debate and discussion are encouraged, but participants must remain respectful throughout. One member of the Endoscopy committee will act as a moderator during the meeting. Should any attendee wish to make comment as part of the discussion, they should raise their electronic hand and wait to be unmuted by the moderator.
- **Stay on Topic:** Once the question has been asked and panel discussion complete, audience members may make further comment but should stick to the topic under discussion.
- **Recording:** Attendees should not personally record and/or circulate the forum meeting. All forums will be recorded centrally and uploaded to the BSG website after the meeting.



These rules ensure the forum remains fair, balanced and respectful, facilitating meaningful advice and discussion.

Suggestions for future Forum themes are welcomed.