

## Job Description

Job Information	
<b>Job Title:</b>	<b>Inflammatory Bowel Disease Clinical Fellow Post</b>
<b>Directorate / Service:</b>	Gastroenterology
<b>AfC Band:</b>	IBD Clinical Fellow
<b>Professionally Accountable to:</b>	Medical Director
<b>Responsible to:</b>	Clinical Lead for IBD
<b>Base Location:</b>	Royal
<b>Job Code:</b>	
<b>ESR Position Number:</b>	

Job Summary
<p>This is an exciting post for 12 months aimed at a Gastroenterology trainee wishing to garner further specialist experience in Inflammatory Bowel Disease (IBD) delivery in a large teaching hospital Gastrointestinal (GI) unit. The post also comes with the opportunity to do some clinical research (hopefully leading to abstract and paper publication and experience in clinical trials), with time set aside within the job plan to enable this to occur.</p> <p>The new Royal Liverpool Hospital is home to a IBD Team which historically is known as a centre of excellence for IBD both nationally and internationally. Serving over 4000 patients with IBD from across Merseyside, Cheshire and the Wirral (as well as North Wales, Isle of Man and other parts of the UK) the IBD is extremely busy, and offers a wide range of specialist services for patients with IBD – from transitional care through to obstetric IBD clinics.</p> <p>The successful applicant will spend 12 months within the IBD Team exclusively at the Royal Liverpool Hospital site. The work will focus on service development and delivery with IBD patients. There will be the opportunity for the candidate to register for a higher degree with the University of Liverpool (or another university) subject to progress and/or time built into the job for research, quality improvement and teaching. It is expected that the successful candidate will be able to author or co-author a number of papers or abstract, learn basic research methods and skills and hopefully attend major IBD conferences such as ECCO, DDW and the BSG. There may be an opportunity to be either principal investigator (PI) or co-PI on one or more research studies.</p>
<p><b>Key responsibilities</b></p> <p>The IBD team at the Royal Liverpool Hospital consists of:</p>

Dr Violeta Razanskaite – Consultant Luminal Gastroenterologist and IBD Lead

Dr Paul Collins - Consultant Luminal Gastroenterologist

Dr Edmund Derbyshire - Consultant Luminal Gastroenterologist

Dr Joseph Fiske - Consultant Luminal Gastroenterologist

Dr Alan Steel - Consultant Luminal Gastroenterologist

Dr Doug Penman, Consultant Luminal Gastroenterologist

Dr Thomas Conley - Consultant Luminal Gastroenterologist

5 IBD specialist nurses

4 IBD Research nurses

2 IBD Pharmacists

1 Clinical psychologist

1 Dietician

1 IBD Administrator

6 Specialist Registrars

The IBD Team has strong links to the Royal Colorectal Team, as well as the Alder Hey Children's Hospital Paediatric Gastroenterology Team and Liverpool Women's Hospital Obstetric Team.

There will be an opportunity to undertake clinic work in aspects of the service to meet the needs of the department and the learning needs of the successful applicant.

There are a variety of different facets to the IBD service

### **General IBD clinics**

This is an essential part of IBD service as the main IBD clinics run on a Tuesday and Friday and occur either virtually (telephone) or face to face. A successful applicant will be expected to work in both clinics and see unselected patients and discuss and escalate any concerns to the IBD consultant and/or nurses within the Team.

Clinics are extremely busy typically but patients from these clinics can be discussed in IBD MDT on a Friday, Radiology (APEX) MDT on a Monday or Histology MDT (once a month) on a Monday afternoon.

### **IBD MDT and radiology (APEX)/histology MDTs**

These MDT are essential to the learning and development of a successful applicant. IBD MDT occurs every Friday morning and is an important opportunity to discuss complex and challenging cases but also learn about the latest advances and uncertainties in IBD patients. Attendance is mandatory and presentation of cases and implementation of MDT plans is essential.

Similarly, Radiology (APEX) MDT is a mandatory part of the applicants' duties – so to present and learn from the multiple cases that are presented related to IBD (plus general luminal gastroenterology and hepatology) at this meeting by IBD physicians, nurses, colorectal surgeons and radiologists.

Finally, Histology MDT is a highly recommended opportunity to discuss and learn about histological uncertainties related to IBD. Attendance is mandatory if presenting cases.

### **Therapeutic Drug Monitoring (TDM) clinic and surveillance clinic**

The Royal Liverpool has developed a successful weekly TDM clinic which is ran in coordination with our IBD Nurses and pharmacists. Applicants will be expected to support this service and ensure TDM is being monitored appropriately.

The successful applicant will be a key member of the team delivering IBD surveillance service.

### **Endoscopy training and surveillance**

Depending on the endoscopy experience of the applicant, it is planned to offer at least 2 endoscopy lists per week at the Royal Liverpool or Broadgreen sites. If the applicant is not achieved full JAG colonoscopy accreditation to do independent endoscopy lists, supervised training lists will be provided for the successful applicant with the aim of achieving full accreditation during the fellowship. Additionally, training in dye spray surveillance and advanced polypectomy can be provided once full accreditation has been achieved.

### **Transition clinic**

The Royal Liverpool hosts the North West of England only dedicated transition service for patients with chronic GI conditions moving from paediatric to adult care, of which IBD patients are the largest majority. This challenging and complex group of patients need additional support to integrate into adult services and gain confidence and independence from guardians, and hopefully good IBD control and management skills. Transition clinic runs weekly (for follow up patients), with new patient clinics occurring monthly with the Alder Hey Children's Hospital paediatric team. A successful applicant should be encouraged to attend clinics as frequently as other service delivery allows to experience working alongside IBD Nurses, psychologists and paediatric team members.

### **Obstetric Clinic**

Managing IBD and pregnancy can be challenging and so the Royal Liverpool IBD team run a joint clinic every month at the Liverpool Women's Hospital. A successful applicant should be encouraged to attend clinics as frequently as other service delivery allows to experience working alongside Obstetricians, midwives and IBD Nurses.

### **Joint surgical clinic**

Management of patients with perianal Crohn's disease and complications of ileoanal pouch is an important skill for any IBD physician. A successful applicant should be encouraged to attend monthly clinics as frequently as other service delivery allows to experience working alongside Colorectal surgeons, stoma nurses and pouch nurse specialists.

### **General Luminal clinic**

The delivery of general outpatient clinic care is a contractual obligation of all Royal Liverpool consultants in the Department of Gastroenterology and Hepatology in order to keep waiting lists down and also to ensure all doctors remain up to date with their general skills, alongside their subspeciality interest areas.

### **Clinical Governance, Directorate and Mortality and Morbidity meetings**

There is an expectation that a successful applicant will participate in all departmental meetings and all aspects of clinical governance, including departmental/service audits and QI projects.

### **Educational meetings**

Many of the MDTs listed above have educational content and key learning points which a successful applicant should seek to learn from. In addition, as the main teaching hospital in the region we have work

experience student, medical students (including those on special study modules) and other allied healthcare professionals whom we have a duty to teach (and in many cases, learn from).

Within the department there are weekly lunchtime journal clubs both in Gastroenterology and Hepatology (with lunches provided by pharmaceutical companies typically) which are good educational opportunities. In addition, the department is the main support to the regional 'Mersey Gut Club' hosted in central Liverpool – this provides access to excellent speakers regionally and nationally and there are likely opportunities to present at these meetings.

A successful applicant will be encouraged into participating in all aspects of the departmental education programme – both as a learner and teacher.

Opportunities will be available to gain all relevant CPD points (external and internal) throughout the year of the fellowship, including attendance at national and international meetings.

### Research/Audit/Quality Improvement (QI)

The successful applicant will be expected to identify a research/audit/QI project to be completed during the training period with a view to publication / presentation at national/international Gastroenterology meetings such as ECCO, DDW and the BSG. The applicant will be supported in doing this by their educational supervisor/mentor. It is likely multiple opportunities will be made available throughout the year but applicants will need to be motivated in order to ensure they are completed proactively within the timeframe of the fellowship. Research interests maybe potentially followed up by enrolling for a research degree post completion of the fellowship.

It is expected that the successful candidate will be able to author or co-author a number of papers or abstract, learn basic research methods and skills and hopefully attend major IBD conferences such as ECCO, DDW and the BSG. There may be an opportunity to be either principal investigator (PI) or co-PI on one or more research studies.

### Patient initiatives

The department is keen to develop more patient led initiatives within the department, such as a 'Patient Panel'. A successful applicant could help spearhead such initiatives alongside existing IBD team members.

### Time Table

Below is an **example** of a current time-table but this will be flexible and aimed to meet the fellows needs.

	<i>AM (08.30-12.30)</i>	<i>PM (12.30-16.30)</i>
Monday*	<b>TDM clinic (RGASTIBM)</b>	12.30-15.30 <b>APEX meeting followed M+M, Directorate and Clinical Governance meetings</b> 15.30-16.30 <b>Histology MDT meeting/Research</b>
Tuesday**	<b>ADMIN TIME</b>	<b>Main IBD clinic (RIBDFTF)</b>
Wednesday	<b>Training colonoscopy list</b>	12.30-13.00 <b>Journal club and LUNCH</b>  13.00-17.00 <b>Training colonoscopy list</b>

Thursday***	<b>Research/QI time</b>	<b>Research/QI time</b>
Friday	08.00-09.00 <b>IBD MDT</b> 09.00-12.30 <b>Main IBD clinic (RIBDFTF)</b>	OFF****

\*Joint surgical clinic – this occurs once a month with the colorectal surgeons – contact CNS Dan Storey for further details

\*\*Transition clinic – this occurs weekly from 08.30 with the new patient clinic occurring the last week of each month with the paediatric team – contact Dr Joseph Fiske and Mrs Lisa Ashes (nee Critchley) for further details

\*\*\*Obstetric clinic – this occurs once a month from 08.30 at the Liverpool Women's Hospital – contact Dr Paul Collins for further details

\*\*\*\*Intermittent mentor meetings will be with Dr Violeta Razanskaite and can be arranged directly via [violeta.razanskaite@liverpoolft.nhs.uk](mailto:violeta.razanskaite@liverpoolft.nhs.uk)

### **Clinical Governance / Quality**

Attendance is required at monthly M&M Meeting and Care Group Governance Meeting

### **Education and training development**

**APEX Meeting Monday PM**

### **Equality and Diversity**

It is the responsibility of every member of staff to understand our equality and diversity commitments and statutory obligations under current equality legislation (the Equality Act 2010) and to:

Act in ways that support equality and diversity and recognises the importance of people's rights in accordance with legislation, policies, procedures and good practice;

Valuing people as individuals and treating everyone with dignity and respect, consideration and without prejudice, respecting diversity and recognising peoples expressed beliefs, preferences and choices in working with others and delivering appropriate services;

- Recognise and report behaviour that undermines equality under Trust policy.
- Be consciously aware of own behaviour and encourage the same levels of behaviour in colleagues.
- Acknowledge others' different perspectives and recognise the diverse needs and experiences of everyone they come into contact with.
- With the support of managers develop an equality and diversity objective through the

personal development review process.

## Values and Behaviours

### We are Caring

We are kind to each other and always show compassion to ourselves and others.

We know we are doing this when:

- We are always **kind** and **compassionate** to ourselves, our patients, families and colleagues;
- We **recognise** and **appreciate** each other, taking pride in working here and our contribution to success;
- We are **professional** and always seek to deliver the best standards of care.

### We are Fair

We treat people equitably and value their differences.

We know we are doing this when:

- We value **everyone** for their unique contribution and we embrace diversity;
- We are confident in **speaking up** and we support all our colleagues to do the same;
- We are **open and honest**.

### We Are Innovative

We work as a team to continuously improve the way we deliver and transform health care.

We know we are doing this when:

- We **continuously improve** the services we deliver and pioneer new ways of doing things;
- We **learn from mistakes**, striving to ensure we get things right first time;
- We **create and share knowledge** with each other, patients and our professional communities.

## Infection Prevention & Control

All staff will adhere to infection control policies and procedures at all times and carry out role specific duties as per roles and responsibilities.

## Confidentiality

Confidentiality/Data Protection regarding all personal information and Trust activity must be maintained at all times (both in and out of working hours). All staff should ensure that they are familiar with and adhere to all Trust privacy, confidentiality and security policies and procedures. Any breach of confidentiality will be taken seriously and appropriate disciplinary action taken.

## **Freedom of Information**

In accordance with Freedom of Information and other associated legislation, the Trust may be required to make public recorded information available upon a request, or do this as part of a publication scheme. Please note, that in your public role, your name or job role may be contained in a document that is published in accordance with such legislation.

## **Management of Risk & Health and Safety**

All employees have a duty to take reasonable care to avoid injury to themselves or to others and to co-operate with the Trust in meeting its statutory requirements.  
All employees will proactively contribute to the management of risk by identifying hazards in the workplace which have the potential to cause harm, raising issues of concern and risk to the appropriate level.

## **Safeguarding Children and Vulnerable Adults**

All trust employees are required to act in such a way that at all times safeguards the health and wellbeing of children and vulnerable adults. Familiarisation with and adherence to trust Safeguarding policies is an essential requirement of all employees, as is participation in related mandatory/statutory training.

## **IT Skills**

All staff are expected to have or to gain a minimum of basic level IT skills to enable them to use the Trust IT systems to support Trust services and needs. All staff should be familiar with relevant IT systems and security policies and procedures.

## **Records Management**

All staff are personally responsible for record keeping. A record is anything that contains information in any medium e.g. paper, tapes, computer information, etc. which have been created or gathered as a result of any NHS activity. All individuals within the Trust are responsible for any records they create or use. Please ensure that records are retained in accordance with the Records Management Policy and are stored in a manner that allows them to be easily located in the event of a Freedom of Information (FOI) request.

## **Information Quality**

All staff must ensure complete and accurate data is collected to the highest standard at all times.

Data collection should be supported by adequate documentation and processes should be regularly reviewed. Staff should ensure that processes conform to national standards and are fit for purpose. All staff should comply with the Information Quality Policy.

**Professional Responsibility**

As per any required registration & LUHFT policy.

**Clinical Responsibility**

**Administration Responsibility**

**Research**

**Strategic role**

**HR Management**

**Financial Responsibility**

**Change of Job Description**

The duties outlined above are not intended to be exhaustive and may change as the needs of the department alter in line with current agendas. This job description will be subject to periodic review and amendment in accordance with the needs of the Trust.

## Person Specification

<b>Job Title:</b>	<b>Inflammatory Bowel Disease Clinical Fellow Post</b>		
<b>Band</b>	<b>Fellow Post</b>	<b>Job Code:</b>	

Person Specification				
	Qualifications	Essential	Desirable	Assessment
1	MB, ChB/MBBS or equivalent	Y		
2	<i>Motivation to pursue Higher degree (Masters or MD, PhD) and/or develop management/QI/teaching skills</i>		Y	
3	Full registration with GMC	Y		
	Experience	Essential	Desirable	Assessment
4	Evidence of Audit		Y	
5				
6				
7				
	Knowledge	Essential	Desirable	Assessment
8	MRCP (UK)	Y		
9	Passion for IBD and enthusiasm to subspecialise in IBD in the future	Y		
10				
11				
12				

	<b>Skills</b>	<b>Essential</b>	<b>Desirable</b>	<b>Assessment</b>
13	<i>Evidence of presentation in Research Meeting</i>		Y	
14	Effective team worker and highly motivated	Y		
15	Good communication skills	Y		
16	Organisational skills	Y		
17	Understanding of principles of research & audit	Y		
18	IT skills	Y		
	<b>Other</b>	<b>Essential</b>	<b>Desirable</b>	<b>Assessment</b>
20				
21				
22				